



Minutes – COWIB Board of Directors – DRAFT

Regular Meeting – December 19, 2018

Members Present: Richard Brown (Chair), Darci Williams (Vice-Chair), Jeff Cover, Steve Crank, Jeff Griffin, Chuck Mills, Johnny Southwell, Robert Amundson, Dan Cromwell, Alan Geiger, Jorge Martinez, Carla Johnston, Patricia Legion, Rick Myers, Tim O'Connor, Bryan Caskey, Linda Cavitt, Mike Blackwell, Amber Cole, Jennifer Foster, Mike Goza, Marty Lewis, Steve Saxon, Perry Sneed, Cynthia Brundige, Dan Cromwell 26

Members Absent: Theresa Stewart (Vice-Chair), Jack Bryant, Tim Yaciuk, Sheila Baber, Warren Griffis, Philip Sherwin, Gloria Williams, Alba Weaver, Dani Shields, 9

COWIB Staff: Eddie Foreman, Ashley Sellers, Carol Samuels, Goldie Jackson, Yolanda Scott.....

Guests: Kim Chapman, Trini Rodriguez, Terri Leisten, Tom Summar, John Barrett, Eric Long, Joshwa Adams, Russell Damron, Kathleen Davis, Jeana Eli, Richard McPherson, Barbara Loudermilk, Mechelle Bryant, Robin Ueltzen....14

The agenda was posted at the office of the Central Oklahoma Workforce Investment Board, 3813 N Santa Fe, Suite 135, Oklahoma City, OK, on December 18, 2018 at 9:00 a.m..

1. Call to Order, Welcome and Introduction

Richard Brown called the meeting to order at 11:44 a.m. CDST. The meeting convened at Gordon Cooper Skylab 1, 2 John C Bruton Shawnee, OK 74804

2. Roll Call and Declaration of Quorum

A quorum was declared to be present with twenty (25) members present.¹

3. Approval of Consent Docket

- **Item 1. 10/17/2018 Minutes**

Discussion

Motion was made by Chuck Mills to approve Consent Docket; second offered by Johnny Southwell; a vote was called for. VOTE: All Aye; motion carried.

4. Discussion & Possible Action:

a. In-Demand Occupations

Discussion Eddie Foreman – This is the same list of in-demand occupation as previously approved, however it is now in the new template.

b. Supplemental Wage Data Policy

Discussion Ashley Sellers- This policy details who has to have supplemental wage data collected on them (self- employed, federal employment, someone who didn't provide their social security number)

c. Supportive Service Policy

Discussion Ashley Sellers- This policy outlines what are allowable expenses for supportive services.

¹ Pursuant to the Board's bylaws, approved February 15, 2017, Section 7.05(c): "In order to conduct business, the Board quorum requirement is that thirteen (13) members must be present to constitute a quorum in order to conduct business."

Motion was made by Chuck Mills to approve; second offered by Marty Lewis a vote was called for.
VOTE: All Aye; motion carried

- 5. Local Economic Forecast by Eric Long of the Oklahoma City Chamber.** Mr. Long provided information about the 9 counties employment opportunities, the commuting patterns and unemployment rate.
- 6. Success Stories: Trini Rodriguez** presented Russell Damron and Joshwa Adams of RD Welding who is participating in the OJT program, she also provided the success stories.

7. Report by One-Stop Operator

Tom Summar offered a detailed explanation of the end of the program year performance numbers. He provided a breakdown of training dollars spent per training institution and from which funding stream. He also provided the success rate at each training institution.

8. CEO's Report

Eddie Foreman presented the CEO's report.

Discussion – CEO reported that we are looking at having 9 offices in our area next year. We would like to combine Brookwood and Norman. We have a new Board Staff, Jared Austin he is a policy analyst. Currently Eddie is working on a workforce bill with Senator Standridge that would consolidate workforce dollars within the state.

9. Chairman's Report

None

10. Public Comment

None

11. Adjourn

Motion was made by Marty Lewis to adjourn; second offered by Alan Geiger a vote was called for.
VOTE: All Aye; motion carried.
Meeting was adjourned at 12:58 p.m.

Minutes prepared by Ashley Sellers.

Minutes as approved on date.

Richard Brown