

**MEMORANDUM OF AGREEMENT
BETWEEN
FRANCIS TUTTLE TECHNOLOGY CENTER DISTRICT NO. 21
AND
Central Oklahoma Workforce Investment Board
FISCAL YEAR 2018**

This Memorandum of Understanding (Agreement) is entered into by and between Francis Tuttle Technology Center School District No. 21 (Francis Tuttle) and the Central Oklahoma Workforce Investment Board (COWIB).

PURPOSE

Francis Tuttle and COWIB desire to enter into an Agreement pursuant to 70 O.S. 5-117(C). Per the requirements of the Workforce Innovation and Opportunity Act Sections 121 (a-c), (h), and the Carl D. Perkins Act of 2006, Section 135 (d), recipients of Carl D. Perkins postsecondary funds are required to partner with their local One-Stop Center by providing a portion of, up to maximum of 5%, their Carl D. Perkins postsecondary allocation to cover administrative costs of the COWIB One-Stop Center. As a recipient of Carl D. Perkins postsecondary funds, Francis Tuttle desires to enter into this Memorandum of Understanding with the COWIB as a means of complying with federal law.

TERM

This Agreement shall become effective when approved by Francis Tuttle and COWIB and shall continue in effect until June 30, 2018. This Agreement may be renewed by the parties for subsequent fiscal years upon the mutual ratification of the Agreement by each institution. A party may determine to non-renew or terminate the Agreement at the end of the fiscal year and shall provide written notification of such termination or non-renewal to the other party by May 1 of the effective year.

GENERAL PROVISIONS

- Francis Tuttle will contribute 2% of its Carl Perkins Postsecondary allocation to cover infrastructure costs of the COWIB One-Stop Center.
- Francis Tuttle's Career Planning Center will refer customers to the COWIB One-Stop Center for appropriate services and activities.
- The COWIB One-Stop Center will refer customers to Francis Tuttle's Career Planning Center for appropriate services and activities.

This Agreement may only be modified or amended in writing by both parties. This Agreement shall be subject to and interpreted according to Oklahoma law.

In witness whereof, authorized representatives of the parties have executed this Agreement on the 20th day of November, 2017.

Francis Tuttle Technology Center District No. 21
Authorized Representative

T. Michelle Keylon
Printed Name


Signature

Deputy Superintendent/CDD
Title

Central Oklahoma Workforce Investment Board
Authorized Representative

EDDIE FOREMAN
Printed Name


Signature

CEO
Title